

Financial Support Policy

Committee	BET
Adopted	Autumn 2018
Last Review	Autumn 2018
Review Period	Annually
Review Date	Autumn 2019

FINANCIAL SUPPORT POLICY

Introduction

The school recognises that education places financial demands on parents and there are some occasions when parents/carers will find it hard to meet these demands. Although funds are very limited the school would like to support parents/families where possible. We realise that it is hard for parents/carers to ask for financial support but funds are very limited so the school will have to apply certain criteria in deciding whether or not support can be given.

Criteria

Consideration will be given to students whose parents/carers are:

- Eligible for Free School Meals
- In receipt of Employment Support Allowance
- In receipt of Disability Living Allowance
- Experiencing temporary situations which are causing difficulty, for example caused by recent job loss, bereavement or other serious and unforeseen circumstances
- Priority will be given to parents/carers who have not already been supported by this policy

Qualifying resources

- Application for financial support will be considered for:
- Obligatory items of school uniform
- Costs of educational visits that are integral to the curriculum
- Educational equipment e.g. text books

Making an application

Applications are made according to school practice. This can be completed by the parent/carer or a member of staff in their place. Evidence should be provided to support the eligibility criteria. Any information provided will be kept in the strictest confidence.

This is Epsom & Ewell High School Financial Support Policy as at Autumn 2018. This policy will be reviewed annually as part of the BET Financial Management Manual.

Epsom & Ewell High School Financial Support Application 2018/19

Parent/ Carer's name:
Parent/ Carer's contact details (telephone/ email):
Child's name:
Address:

Details of the educational resource you are applying for and the cost	
Item	Cost

Explanation of financial hardship (Please attach any evidence you feel would support your application)	
Agreed by SLT:	
Date agreed:	
Funds available to meet request: Business Manager to sign	