

## **EPSOM AND EWELL HIGH SCHOOL**

### **General Admissions at the start of the academic year**

The Governors of Epsom and Ewell High School are committed to a continuing policy of open admission to the School without selection or discrimination on grounds of pupils' academic abilities, other abilities or aptitudes or (for example) financial or other personal or family circumstances. The admission number for entry to the School at age 11+ is 240. Places will be considered under the equal preference system. If more than 240 applications are received ("oversubscription"), then the Governors' Admissions criteria will operate in the following order:

1. Looked after children and previously looked after children will be:  
children who are registered as being in the care of a local authority or provided with accommodation by a local authority in accordance with Section 22 of the Children Act 1989(a), e.g. fostered or living in a children's home, at the time an application for a school is made; and children who have previously been in the care of a local authority or provided with accommodation by a local authority in accordance with Section 22 of the Children Act 1989(a) and who have left that care through adoption, a child arrangements order (in accordance with Section 8 of the Children Act 1989 and as amended by the Children and Families Act 2014) or special guardianship order (in accordance with Section 14A of the Children Act 1989).
2. Children who will have a sibling attending the school at the date of admission; (sibling refers to brother or sister, half brother or sister, adopted brother or sister, foster brother or sister, step brother or sister or the child of the carer's partner where the child for whom the school place is sought is living in the same family unit at the same address).
3. Children with major medical or social grounds, supported by certification from a Doctor or a senior practitioner in social work, which indicates grounds why Epsom & Ewell High School would be the most appropriate for the child to attend; (This evidence should set out the reasons why this school is the most suitable and the difficulties that would be caused if he/she had to attend another school. The school may feel it appropriate to consult its own medical advisor. It is expected that all mainstream schools and not just the school of your first preference will support children with the more common medical illnesses or stress-related symptoms - or both.)
4. The remaining places will be allocated to children living nearer to the school who will be assigned a place before those living further away.

If there is “oversubscription” in any category, places will be offered to those who live nearer to the school. A waiting list will be maintained throughout the autumn term.

Distances are measured in a straight line from the pupil’s home address at the closing date for applications (unless a change of address for good reason has been accepted by the local authority), as set by the Ordnance Survey, to the nearest school gate available for pupils to use. This is calculated using the Surrey Local Authority Geographical Information System. Should the system show the same distance for more than one applicant, lots will be drawn.

Applications received after the published closing date will be assessed when they are received. If the school is not “oversubscribed”, the pupil will be offered a place. If the school is “oversubscribed”, the application will be assessed and the pupil’s name will be placed at the appropriate point on the waiting list

If parents are refused a place for their child at Epsom and Ewell High School for the start of the academic year, those parents may appeal. Parents wishing to appeal against a decision to refuse a place should write to the Clerk to the Governors, Epsom and Ewell High School, Ruxley Lane, West Ewell, Surrey KT19 9JW. A hearing by an Admission Appeal Panel, comprising three people who are independent of the School, will be arranged in accordance with the Regulations current at the time.

As provided in the Government Code of Practice on special educational need, children having a Statement of special educational need will, if the School can meet the need, be admitted to one of the 240 places after the appropriate discussions with the parents and local authority. This will include the admission of children with hearing impairment to the School’s specialist unit.

Applicants may choose to seek a place outside their child’s chronological (correct) year group. Decisions will be made on the basis of the circumstances of each case and what is in the best interests of the child concerned.

Applicants who are applying for their child to have a decelerated entry to school, i.e. to start later than other children in their chronological age group, should initially apply for a school place in accordance with the deadlines that apply for their child’s chronological age. If, in liaison with the headteacher, governors agree for the child to have a decelerated entry to the school the place cannot be deferred and instead the applicant will be invited to apply again in the following year for the decelerated cohort.

Applicants who are applying for their child to have an accelerated entry to school, i.e. to start earlier than other children in their chronological age group, must initially apply for a school place at the same time that other families are applying for that cohort. If, in liaison with the headteacher, governors agree for the child to have an accelerated entry to the school, the application will be processed. If it is not agreed for the child to have an accelerated entry to the school, the applicant will be invited to apply again in the following year for the correct cohort.

Applicants must state clearly why they feel admission to a different year group is in the child’s best interest and provide what evidence they have to support this. More information

on educating children out of their chronological year group and the process for making such requests is available at [www.surreycc.gov.uk/admissions](http://www.surreycc.gov.uk/admissions).

## **Admissions to the Sixth Form**

### **Admission Number**

Epsom & Ewell High School (EEHS) will provide 20 places in Year 12 for those who enrol as new students in Year 12 in addition to students who continue into the Sixth form from Year 11 at EEHS. Full information about the opportunities provided and full details about the courses available are set out in the EEHS Sixth Form Prospectus.

### **Minimum Entry Requirements**

To study the level 3 BTEC package: a minimum of 3 A\*-C at GCSE and a good pass in both English and mathematics, gained through a minimum of 4 separate subjects.

To study the A Level package: a minimum of 3 A\*-C at GCSE, including a grade B in the relevant subject and a level 5 in both English and mathematics GCSEs.

(There will be an opportunity to discuss options and academic entry requirements for courses).

### **Admission Criteria**

If the number of external applicants, who meet the minimum entry requirements for specific courses, exceeds the Sixth Form Admission Number, the following priorities will be used when offering places:

1. Looked after children and previously looked after children will be:  
children who are registered as being in the care of a local authority or provided with accommodation by a local authority in accordance with Section 22 of the Children Act 1989(a), e.g. fostered or living in a children's home, at the time an application for a school is made; and children who have previously been in the care of a local authority or provided with accommodation by a local authority in accordance with Section 22 of the Children Act 1989(a) and who have left that care through adoption, a child arrangements order (in accordance with Section 8 of the Children Act 1989 and as amended by the Children and Families Act 2014) or special guardianship order (in accordance with Section 14A of the Children Act 1989).
2. Children who will have a sibling attending the school at the date of admission; (sibling refers to brother or sister, half brother or sister, adopted brother or sister, foster sister or brother, step brother or sister or the child of the carer's partner where the child for whom the school place is sought is living in the same family unit at the same address)
3. Children with major medical or social grounds, supported by certification from a Doctor or a senior practitioner in social work, which indicates grounds why Epsom & Ewell High School would be the most appropriate for the child to attend; (This evidence should set out the reasons why this school is the most suitable and the difficulties that would be caused if he/she had to attend another school. The school may feel it appropriate to consult its own medical advisor.)

4. The remaining places will be allocated to children living nearer to the school who will be assigned a place before those living further away.

### **Courses**

Details about the range of courses available and how to apply are set out in the EEHS Sixth Form Booklet available on line at <http://www.epsomandewellhighschool.com> or at the school.

### **In-year admissions – changing school during the year**

An in-year admission means admission to a current year group for a child who is already attending school but wishes to change schools due to relocation or a change in circumstances; or is not currently attending a school. Surrey School Admissions process in-year applications on behalf of the school. If the applicant meets the criteria for a 'hard to place' child – please see the Surrey in-year fair access protocol which is available for download - then the school will automatically refer the admission to the in-year fair access panel.

### **Children to be placed under this Protocol will be those:**

- who live in Surrey;
- who have a legal right to access state funded education;
- who are not already on the roll of a school;
- who are seeking a place in Year 7 to Year 11 outside the normal admissions around;
- who fall under one of the categories 2.2 a) to q) in the protocol (available for download)

Surrey follows the principles set out in the Department of Education advice for fair access protocols (available for download)

If the applicant is not a Surrey child but meets the criteria for being 'hard to place', then Surrey admissions will refer the application back to the child's 'home' education authority.

A parent can apply for a place as an in-year admission at any point and is entitled to an appeal when a place is not offered. Appeals should be addressed to the school in writing.

**Autumn 18** (to be reviewed annually)